

CLPG AGM Paper – Item 3 – Resolution to Amend Constitution

Resolution to approve the addition of the words highlighted below in red to clause 13 (vii) of the CLPG Constitution

13. Committee Responsibilities

- (i) The Committee shall hold at least four meetings in each year. Further meetings may be called at any time by the Chairman or at the request of at least three members of the Committee. Not less than three working days' notice shall be given of all meetings and of the matters to be discussed.
- (ii) The Committee shall appoint from within its number such other Officers as may be necessary.
- (iii) The Committee shall have power to co-opt up to three members during any year such co-options to be effective for that year only up to the date of the next Annual General meeting
- (iv) Upon the occurrence of a casual vacancy in one of the officer appointments or on the Committee, the remaining members of the Committee shall have power to appoint any member of the committee including a co-opted member to serve in place of the former officer for the remainder of that appointment's year.
- (v) If the Chairman is absent from any meeting, the Vice-Chairman (if any) shall preside. Otherwise, the members present shall, before any other business is transacted, choose one of their number to preside at that meeting.
- (vi) The proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment, election or qualification of any member.
- (vii) A quorum for meetings of the Committee shall be six members of the Committee, including Officers **but it shall be permissible for committee members to appear by Zoom or any similar virtual attendance**
- (viii) A record of what is decided at meetings of the Committee ("the Minutes") shall be taken by the Secretary or, in his absence, by another Committee member. These minutes shall be presented to the next meeting of the Committee and, when approved, be signed by the Chairman of the meeting and then retained by the Secretary for future reference.
- (ix) The officers and committee members shall be entitled to be indemnified out of the assets of the Group in respect of any liability reasonably incurred by them in good faith on behalf of the Group.
- (x) The Committee may appoint sub-committees for specified purposes, with power to invite additional persons who are not members of the Group or members of the Committee to serve on such sub-committees. A report of what was discussed or decided at meetings of sub-committees shall be circulated to all members of the full Committee in advance of its next meeting.
- (xi) The Committee may from time to time appoint staff and/or advisers and may pay such persons wages or fees and/or expenses and invite them to attend and speak (but not vote) at meetings of the Committee.